

TO: James L. App – City Manager
FROM: Barbara Partridge – Director Library & Recreation Services
SUBJECT: Youth Commission 2002/2003 Membership
DATE: February 4, 2003

NEEDS: For the City Council to consider appointing a Youth Commission alternate to a vacated regular position, plus naming Youth Commission alternates for succession and voting purposes.

FACTS:

1. According to the Youth Commission rules and regulations attendance requirement; “any member who is absent from more than two of the Commission’s regular meetings in any six month period shall be deemed to have vacated the position.”
2. The Youth Commission noted in their January 13 meeting that one seat on the commission had been vacated by member Hollander, who has been absent from all meetings since the beginning of the school year in September 2002.
3. There is an established practice of the City Council designating succession and voting order of alternates on commissions and advisory committees, however, no such succession order has been formally established for the Youth Commission by the Council.
3. On September 18, 2002, at their goal setting meeting, the Youth Commissioners informally established a succession order for the alternates as follows:

1 st Alternate	Christina Escobar
2 nd Alternate	Sandra Smith
3 rd Alternate	Jonathon Spencer

ANALYSIS &
CONCLUSION:

With one vacancy open on the Youth Commission due to absences, for the City Council to consider replacing the vacant position with one of the alternates. Additionally, for the Council to name the succession order of the remaining alternates for voting purposes when filling in for absent members.

FISCAL IMPACT:

None

OPTIONS:

1. Appoint Christina Escobar as a regular member to the Youth Commission to complete the vacated regular term of Danielle Hollander expiring 7/1/03, and designate Sandra Smith as 1st Alternate and Jonathon Spencer as 2nd Alternate.
2. Amend, modify, or reject the above option.